

The Harmony Township Board of Commissioners

Meeting Minutes

Wednesday, December 19, 2018, 6:00 PM

The Meeting was called to Order at 6:30 P.M. following the Work Session.

Pledge of Allegiance

Roll Call:

Board Members Present:

Glenn Angus, Chairman
Donald Gunther
John Cermak
Paul Kokoski, Vice Chairman

Board Members Absent:

Bradley Payne

Other Township Representatives Present:

Wayne Deluca, Solicitor
Chris Suehr, NIRA Consulting Engineers, Inc.
Bob Vilella, Township Manager
Paula Winne, Tax Collector/Treasurer
Hedy Marinaccio, Administrative Assistant
Frank Presto, Road Foreman
Bob Sivewright, Harmony Police Chief

Residents in Attendance:

Spiro Pappan
Robert and Rosemary Shrum
Jack Bedalota
Craig Winne
Fabiola Gergerich
Ricki Paul

- I. Mr. Cermak made a motion to approve the November 19, 2018 Meeting Minutes. Mr. Kokoski seconded the motion. All in favor, motion carried.

- II. Approval of the following reports:
 - 1. Code Enforcement Department Report
 - 2. Road Department Report
 - 3. Police Department Report
 - 4. Sewage Department Report

Mr. Gunther made a motion to approve the above listed reports. Mr. Kokoski seconded the motion. All in favor, motion carried.

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- III.** Mr. Kokoski made a motion to approve the List of Accounts Payable from the General Fund (\$ 88663.10), the Sewer Fund (\$32,735.83), the Police Pension Fund (\$422.63), the Liquid Fuels Fund (\$14357.33) and the Developers Escrow Fund (\$5807) for a total of \$141,985.89 as of Wednesday, December 19, 2018. Mr. Cermak seconded the motion. All in favor, motion carried.
- IV.** Mr. Cermak made a motion to approve the Tax Collector/Treasurer's Report. Mr. Gunther seconded the motion. All in favor, motion carried.
- V.** Public Comment on Agenda Items -None
- VI.** New Business:
- VII.** The Harmony Township Commissioners Public Safety Committee held an Executive Session Conference Call on November 29th, 2018 for legal matters.

[The Following Items C., D., H., I., J., K., L., M., O., P., Q., R., and S. were voted on by consent agenda vote with Mr. Cermak making the motion and Mr. Kokoski seconding for all.]

FINANCE:

- A.** Mr. Cermak made a motion for the adoption of the 2019 Budget as prepared and adopted by the Board of Commissioners at the meeting of November 19, 2019 and to establish the rate of real estate tax for the 2019 year to be equal to 30 mills for general revenue purposes. All other taxes imposed pursuant to the Local Tax Enabling Act and other codes will remain in full force and effect. The Budget has been properly advertised and made available for public inspection. The Budget is comprised of the General Fund: 2,342,870., Liquid Fuels: \$118,050 and Sewer Fund: \$870,322 for a combined total of \$3, 385,242. Mr. Kokoski seconded the motion.

Roll Call:

Glenn Angus -yes

Donald Gunther -yes

John Cermak -yes

Paul Kokoski -yes

With all in favor, motion carried.

- B.** Mr. Gunther made a motion to adopt a Resolution authorizing the President of the Township Commissioners and the Township Manager to finalize application processes for the 2019 TAN in the amount of \$200,000.00 from the First National Bank. This

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amount, if drawn upon, will be paid from the General Fund. Mr. Cermak seconded the motion.

Roll Call:

Glenn Angus -yes

Donald Gunther -yes

John Cermak -yes

Paul Kokoski -yes

With all in favor, motion carried.

C. Motion to authorize the Township to enter into an Agreement with the General Code Publishers to codify the Township Ordinances and to make available in print and digital or electronic format to permit public access via Township website. This amount will be paid from the General Fund.

D. Motion to advertise the regularly scheduled meetings for the Board of Commissioners for the 2019 calendar year which will be the third Wednesday of each month at 6:00Pm.

E. Mr. Kokoski made a motion to adopt a Resolution establishing the zero-contribution rate by the Police department for the 2019 calendar year. Mr. Gunther seconded the motion.

Roll Call:

Glenn Angus -yes

Donald Gunther -yes

John Cermak -no

Paul Kokoski -yes

With majority in favor, motion carried.

PERSONNEL

F. Mr. Gunther made a motion to appoint Robert J. Vilella as Township Manager for the 2019 year, January 1 through December 31, 2019, with Agreement to be subject to the Solicitor approval. Mr. Cermak seconded the motion.

Roll Call:

Glenn Angus -yes

Donald Gunther -yes

John Cermak -yes

Paul Kokoski -yes

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With all in favor, motion carried.

G. Mr. Cermak made a motion to accept the 2019 compensation rates for the employees who are not subject to collective bargaining agreements:

Employee	Hourly	Yearly	OT 1.5	Holiday Dbl 2x
Villella, Robert	\$32.452	\$67,500.00	Salary	Salary
Marinaccio, Hedy	\$18.46	\$38,396	27.69	\$36.92
Ivancik, Jim	\$27.85			

Mr. Kokoski seconded the motion.

Roll Call:

- Glenn Angus -yes
- Donald Gunther -yes
- John Cermak -yes
- Paul Kokoski -yes

With all in favor, motion carried.

PUBLIC SAFETY:

H. Motion to authorize the Township to enter into an Agreement with Vi Haus pursuant to their proposal of November 18th, 2018 and for the providing of software and other related services to the Police Department and Township Administration and other offices. This amount will be paid from the General Fund.

I. Motion to adopt the Ordinance establishing a Regional Board of Appeals and to authorize the President of the Board of Commissioners to enter into an Agreement with the Beaver County Regional Council of Governments for building and code enforcement purposes as more thoroughly stated in the respective Ordinance and Agreements.

J. Motion to authorize the President of the Board of Commissioners to enter into an Agreement with the Beaver County Regional COG for the hearing of matters regarding Code violations as set forth in the Agreement and establishing costs to be assessed to the grieving party.

K. Motion to adopt an Ordinance authorizing the vacation of a portion of an unopen and unnamed twenty foot (20') of alleyway that runs between Watson Street and Duss Avenue as is more particularly described in the Ordinance.

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- L.** Motion to adopt a Proclamation recognizing School Choice Week as January 20-26, 2019.

- M.** Authorize the Manager to secure the services, resources and products through the Shared Municipal GIS Program, including, but not limited to the following applications; Project Manager and MS4 Manager. In addition, the Township agrees to utilize the Larson design Group platform for \$300 per year and obtain an annual renewal not to exceed \$500.00. The maximum cost of the program, excluding training will be equal to \$2900.

- N.** Mr. Cermak made a motion to authorize the continuation of the Car Wash/Maintenance Agreement with Glat Auto Detailing for the 2019 and 2020 years. The price will be equal to \$1750 per year with unlimited washes and two (2) details a year as set out further in the agreement.

Roll Call:

Donald Gunther -yes

John Cermak -yes

Paul Kokoski -yes

Mr. Angus abstained from vote

With all in favor, motion carried.

- O.** Motion to accept the recommendation of the Harmony Township Civil Service Commission and hire Alexis Korol and Amanda Brown as part time Harmony Township Police Officers subject to fulfilling requirements for MOPEC.

ROADS:

- P.** Motion to authorize NIRA Engineers to prepare the specifications for bidding for Rice Avenue, Woodland Road and Webb Alley and 10th Street.

- Q.** Motion to authorize an Agreement with the McClymond's Supply and Transit for cinders at the rate of \$13.76 per ton which shall be paid from the Liquid Fuels Fund.

- R.** Motion to authorize the purchase of a hydraulic tank and 5 gallons of hydraulic fluid at the cost of \$4292 from Stephenson Equipment. This will be paid from the Municipal Authority fund.

SANITARY SEWERS, HEALTH AND SANITATION:

- S.** An acknowledgement of the actions of the Harmony Township Municipal Authority whereby they agreed to convert to a consumption-based system for sewer service charges. Rates will be as follows:

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- 1) The typical quarterly charge is based on the average usage of 12,300 gallons per quarter for residential customers. A residential customer may expect to see a quarterly bill of \$118.59 using the average gallons. Base rate of \$60.00 and usage calculated at \$6.30 per 1000gallons for any usage exceeding 3000 gallons per quarter.
- 2) A person residing in the USDA area of the community with the same average water usage may expect to see a quarterly bill of \$204.12. That is a Base Rate of \$60.00, Bond Rate of \$85.53 and usage calculated at \$6.30 per 1000gallons for any usage exceeding 3000 gallons per quarter.
- 3) All industrial and commercial accounts will have a base rate of \$60.00 per quarter and a bond rate of \$85.53 if located in a USDA area in addition to usage calculated at the rate of \$6.30 per 1000 gallons for any usage exceeding 3000 gallons

VII. Township Manager's Report -Attached

VIII. Consulting Engineer's Report -Attached

XI. Solicitor's Report

X. Elected Officials' Report

With no further business to discuss, Mr. Kokoski made a motion to adjourn. Mr. Cermak seconded the motion. All in favor, the meeting adjourned at 6:42 P.M.