

**The Harmony Township Board of Commissioners**

**Meeting Minutes**

**Wednesday, November 20, 2019, 6:00 PM**

**MEETING MINUTES- NOVEMBER 20, 2019**

**ROLL CALL:** All Present

Commissioners and Other Officials

Mr. Kokoski, Vice President

Mr. Payne, Commissioner

Mr. Cermak, Commissioner

Mr. Gunther, Commissioner

Mr. Angus, President

Mr. Start, Solicitor

Mr. Villella, Manager

Mrs. Winne, Tax Collector/Treasurer

Mr. Suehr, Township Engineer

Residents and Others in Attendance

Rosemary Shrum

Robert Shrum

MJ McAdams

Eleanor Smith

Craig Winne

Fabiola Gergerich

Jack Bedalota

Grace DeBona

Shaun Masura

Matt Molchen

Jonathan Cermak

Bob Laney

Order: President Angus Greeted everyone. The meeting was called to order by President Angus who then proceeded with the Pledge of Allegiance. President Angus then took roll call. President Angus who reviewed the agenda on a preliminary basis as well as reviewed information contained in the meeting packet. Mr. Angus made an announcement at the beginning of the meeting that the Board of Commissioners met in Executive session at 5:00 pm to discuss legal and personnel matters. The list of officials in attendance is provided above. President Angus asked if any of the elected or appointed officials had anything to address regarding the Agenda or any other matter: No one had any comments.

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**I. Public Comment on Agenda or any other item of interest to the public**

**II. Approval of the October 16th, 2019 Meeting Minutes and the Special Meeting Minutes of October 29<sup>th</sup>, 2019.**

**Voice Vote: All-Approved**

**Motion: Mr. Cermak Second: Mr. Kokowski**

**III. Approval of the following reports: The Township Manager is recommending the acceptance of the following Department Reports.**

1. Code Enforcement Department Report
2. Road Department Report
3. Police Department Report
4. Sewage Department Report
5. Tax Collector/Treasurer's Report as submitted for **October 2019**.

**Voice Vote: All-Approved**

**Motion: Mr. Kokoski Second: Mr. Gunther**

**IV. Approval of the Accounts Payable for the month of November 2019**

- A.) It is the recommendation of the Finance Committee to approve the **November 2019** Accounts Payable in the total amount of \$103,677.86: General Fund: \$76,950.97, Liquid Fuels: \$6558.10, Sewer Fund: \$16,010.16, Police Pension Fund: \$647.63, and 2018 Capital Program Fund: \$3,511.00.

**Roll Call Vote: All-Approved**

**Motion: Mr. Cermak Second: Mr. Kokowski**

**IV. Consent Agenda**

*Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.*

Motion to approve Items 1 through 10 listed on the Consent Agenda

**Voice Vote: All-Approved**

**Motion Mr. Cermak Second: Mr. Payne**

- 1) Authorizing the President of the Board of Commissioners and the Township Manager to establish a new bank account at the First National Bank for the administration and acceptance of funds for Grants. This shall be known as the Recreation Grant Fund.

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- 2) Authorize the acceptance of Township Ordinance **430** which provides for the summarization of the pension supplement contributions which has been established for the full time Township office and Teamster employees.
- 3) Authorize the advertisement of bids for the recreation equipment as authorized by the Greenways, Trails and Recreation Program.
- 4) Authorize the hiring of Mandy Mudrick as a part time police officer in the Harmony Township Police Department contingent upon the completion of all requirements established by the Civil Service Commission and MPOETC.
- 5) To rescind the Motion acted upon at the Special Meeting of October 29, 2019 accepting the cost proposal of G& S Electric, LLC 1690 Conway Wallrose Rd, Freedom, PA. 15042 for the installation of 100 AMP service at the Salt bin and proposed tractor shed at 2400 Beaver Rd., in an amount equal to \$4190.31 All costs to be paid through the 2018 Capital Program Fund.
- 6) To accept the proposal of Connect Electric, 717 Dearborn Street, Baden, PA. 15005 for the installation of for the installation of 100 AMP service at the Salt bin and proposed tractor shed at 2400 Beaver Rd., in an amount equal to \$5475.00. All costs to be paid through the 2018 Capital Program Fund.
- 7) Motion to advertise the regularly scheduled meetings for the Board of Commissioners for the 2020 calendar year which will be the third Wednesday of each month at 6:00Pm.
- 8) Motion to adopt a Resolution establishing the zero-contribution rate by the Police department for the 2020 calendar year.
- 9) Authorize the appointment of John Biteler as the Part Time Code Enforcement and Zoning Officer during the absence of James Ivancik. Mr. Biteler will be compensated at the rate of \$15.00 per hour. He commenced duties on November 13<sup>th</sup> 2019 for training purposes and will work Monday and Wednesday unless otherwise required.
- 10) Approval of Sewage Account adjustments as presented

V.

### **New Business**

### **Finance Committee**

- A. A Motion would be in order to authorize the adoption of the Ordinance for the adoption of the 2020 Budget as prepared and adopted by the Board of Commissioners at the meeting of November 20, 2020 establishing the rate of real estate tax for the 2020 year to be equal to 30 mills for general revenue purposes. All other taxes and fees imposed pursuant to the Local Tax Enabling Act and other applicable codes by Ordinance and Resolution will remain in full force and effect. The Budget will be properly advertised and made available for public inspection. The Budget is comprised of the General Fund:2,725,654., Liquid Fuels: \$118,050 and Sewer Fund: \$998,222 for a combined total of \$3,841,926.

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**Roll Call Vote: All Approved**

**Motion: Mr. Cermak Second Mr. Gunther**

- B. Motion to authorize the President of the Township Commissioners and the Township Manager to finalize application processes for the 2020 TAN in the amount of \$200,000.00 from the First National Bank. This amount, if drawn upon, will be paid from the General Fund.

**Motion: Mr. Cermak Second: Mr. Kokowski**

**Roll Call Vote-All-Approved**

**Building and Grounds Committee.**

- A. A motion would be in order to approve a demolition agreement with Thom Sipes Demolition, 114 Bauer Road, Monaca, PA. 15061 for the removal of a vacant residential property at 1157 8<sup>th</sup> Street Ext., (Harmony Twp.) in the amount of \$7400.00. All amounts will be satisfied through the 2018 Capital Project Fund.

**Motion Mr. Cermak Second Mr. Gunther**

**Roll Call Vote-All-Approved**

**Public Safety Committee**

- A. A motion would be in order to approve the collective bargaining agreement with the Harmony Township Police Officers Association effective January 01, 2020 to December 31, 2023.

**Motion: Mr. Payne Second: Mr. Cermak**

**Roll Call Vote-All-Approved**

- A. A motion would be in order to approve an Agreement by and between the Township of Harmony and Robert Villella as Township Manager for a period of two (2) years commencing January 01, 2020 through December 31, 2021 establishing rate of compensation, benefits and other considerations of the parties.

**Motion: Mr. Payne Second: Mr. Gunther**

**Roll Call Vote-All-Approved**

**Sanitary Sewers, Health and Sanitation Committee**

- A. A motion would be in order to approve a Resolution authorizing the Harmony Township Commissioners request an PA. Small Water and Sewer Program Grant in the amount of \$302, 268 from the Commonwealth Financing Agency to be used exclusively for the 8<sup>th</sup> Street Storm and Sanitary Sewer Project, and further resolving the President of the Board of Commissioners, Glen Angus and the Township Manager, Robert Villella to execute all Agreements between the Township of Harmony and the Commonwealth Financing Agency to facilitate and assist in obtaining the requested Grant.

**Motion: Mr. Cermak Second: Mr. Gunther**

**Roll Call Vote-All-Approved**

- A Township Manager's Report

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B. Consulting Engineer's Report

C. Solicitor's Report

**IX. Elected Officials' Report**

**Voice Vote: All-Approved**

**Motion: Mr. Payne Second: Mr. Cermak**

**ANNOUNCEMENTS.**

- 1) The Township Building will be closed on the 28<sup>th</sup> and 29<sup>th</sup> of November for the Thanksgiving Holiday.

**Motion: Mr. Payne Second: Mr. Cermak**

**Roll Call Vote-All-Approved**

**Grace Debona announced light up night December 7<sup>th</sup> 5:30 pm at the Fire Station**

**ADJOURNMENT**

**Meeting Adjourned @ 6:15pm**

**Motion: Mr. Kokowski Second: Mr. Cermak**