

The Harmony Township Board of Commissioners

Meeting Minutes

Wednesday, December 18, 2019, 6:00 PM

AGENDA- DECEMBER 18, 2019

Order

Pledge of Allegiance

The meeting format will combine both the Work Session and the Regular Meeting. These sessions are, for the most part duplicate. Accordingly, we will follow the new format which combines the sessions into the Regular Meeting and Agenda.

ROLL CALL:

Commissioners and Other Officials

Mr. Kokoski, Vice President

Mr. Payne, Commissioner - **Absent**

Mr. Cermak, Commissioner - **Absent**

Mr. Gunther, Commissioner

Mr. Angus, President

Mr. Start, Solicitor

Mr. Villella, Manager

Mrs. Winne, Tax Collector/Treasurer

Mr. Suehr, Township Engineer – **Absent**

Residents and Others in Attendance

Shaun Mosura

Robert Shrum

Jack E Lively

Craig Winne

Rosemary Shrum

Jack Bedalota

Grace DeBona

Matthew Molchen

Vince DeBona

John Biteler

Order: President Angus Greeted everyone. The meeting was called to order by President Angus who then proceeded with the Pledge of Allegiance. President Angus then took roll call. President Angus who reviewed the agenda on a preliminary basis as well as reviewed information contained in the meeting packet. The list of officials in attendance is provided above. President Angus asked if any of the elected or appointed officials had anything to address regarding the Agenda or any other matter:

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Comments:

Craig Winne - Thank the Board and Board members from the past 8 years for their hard work and for not raising taxes for the past 8 years.

Jack Bedalota – Inquiring code enforcement is there going to be a new group if Jim was still involved in Code Enforcement. President Angus notified him that he is and that NIRA did building inspections and that NIRA does not currently have that availability so we are branching it to another company temporarily.

Rosemary Shrum – She’s a huge animal activist and is pleased to see we are making donation to the Humane Society. She also inquired about termination 30 day written notice rules if that meant not doing the job and Manager Villella verified that would constitute termination and let her know that we have had a contract with the Humane Society for several years for any animal issues.

I. Public Comment on Agenda or any other item of interest to the public

II. Approval of the November 20th, 2019 Meeting Minutes.

Motion: Mr. Kokoski Second: Mr. Gunther

Voice Vote: All (3)

III. Approval of the following reports: The Township Manager is recommending the acceptance of the following Department Reports.

1. Code Enforcement Department Report
2. Road Department Report
3. Police Department Report
4. Sewage Department Report
5. Tax Collector/Treasurer’s Report as submitted for **November 2019**.

Motion: Mr. Gunther Second: Mr. Kokoski

Voice Vote: All (3)

IV. Approval of the Accounts Payable for the month of November 2019

- A.) It is the recommendation of the Finance Committee to approve the **December 2019** Accounts Payable in the total amount of: **General Fund:** \$95,843.49 **Liquid Fuels:** \$,18,828.47 **Sewer Fund:** \$ 16,314.20, **Police Pension Fund:** \$422.63 and **2018 Capital Program Fund:** \$251,461.79.

Motion: Mr. Gunther Second: Mr. Kokoski

Roll Call Vote: All (3)

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V. Consent Agenda

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.

Motion to approve Items 1 through 5 listed on the Consent Agenda

Motion Mr. Kokoski Second: Mr. Gunther

Voice Vote: All (3)

- 1) To repeal the Consent Agenda Item 1 of September 18, 2019 whereby the Board of Commissioners, at the recommendation of Mockenhaupt approved the Minimum Municipal Obligation for the 2020 year for the Harmony Township Police in the amount of \$110,525.
- 2) To approve the revised Minimum Municipal Obligation for the 2020 year for the Harmony Township Police in the amount of \$122,373.
- 3) To authorize the advertisement for open positions with the Harmony Township Civil Service Commissioners. There are two (2) and possibly three (3) positions which shall be open after January 2020.
- 4) To authorize the Non-Uniform employees (Public Works) and Administration staff, full and part time to be granted the period of Monday, December 23 to Friday, December 27, 2019 off with regular pay.
- 5) Approval of Sewage Account adjustments as presented

VI. New Business

Finance Committee

- A. A Motion would be in order to authorize the adoption of the Ordinance No. 431 for the adoption of the 2020 Budget as prepared and adopted by the Board of Commissioners at the meeting of November 20, 2019 establishing the rate of real estate tax for the 2020 year to be equal to 30 mills for general revenue purposes. All other taxes and fees imposed pursuant to the Local Tax Enabling Act and other applicable codes by Ordinance and Resolution will remain in full force and effect. The Budget has been properly advertised and made available for public inspection. The Budget is comprised of the **General Fund:2,727,654., Liquid Fuels: \$118,050 and Sewer Fund: \$998,222 for a combined total of \$3,843,926.**

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

- B. To authorize the President of the Board of Commissioners and the Township Manager to enter into an Agreement with the First National Bank, for a loan for the acquisition of a 2019 JCB Hi Lift Tractor. The Loan interest will be equal to 3.19% and will be for a term of 8 years with projected monthly payments equal to \$1385 per month or \$16,620 annually to be paid from the Liquid Fuels Fund.

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Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

- C. A Motion would be in order to approve payment of the pension plan for the 2019 year for the Harmony Township Service Employees Pension Plan in the amount of \$20,214.00 pursuant to Ordinance No. 430 and the Agreement with the Township Manager.

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

Road Committee

- A. A motion would be in order to approve an Agreement with Mc McClymond's Trucking and Supply as presented to the Beaver County COG for the delivery of cinders at the rate of \$14.85 per ton effective through March 2020. To be paid from the Liquid Fuels Fund.

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

- B. A motion would be in order for the purchase of a 2019 JCB Hi Lift Tractor, CoStars #4400019960 from Stephenson Equipment, Inc. Butler, PA. in the amount of \$117,761.00.

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

- C. To authorize the deduction of the amount of \$1385 per month or \$16,620 annually from the Liquid Fuels Fund for a period of 8 years for the purposes of satisfying the monthly loan payments to the appropriate lender for the 2019 JCB Tractor.

Motion: Mr. Gunther Second: Mr. Kokoski

Roll Call Vote: All (3)

- D. A Motion would be in order to satisfy the initial payment to CTM Construction, Inc. pursuant to the contract for the 10th Street and Webb Concrete replacement in the amount of \$113,393.00 as recommended by NIRA Engineering. All amounts to be paid from the Capital Improvement Fund.

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

- E. Authorize the sale of the 2005 JCB Hi Lift Tractor on Municibid and/ or other appropriate publications.

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

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- F. Authorize a contract addendum to CTM Construction for the additional work on 10th Street to include an additional 85 ft of concrete slab replacement at an amount equal to \$25,000 to be paid from 2018 Capital Improvement Fund and contingent upon Solicitor approval.

Motion: Mr. Kokoski Second: Mr. Gunther

Roll Call Vote: All (3)

Public Safety Committee

- A. A motion would be in order to enter into an Agreement with the Beaver County Humane Society for the 2020 year in an amount equal to \$4500 and subject to termination upon 30 day written notice. All amounts will be paid from the General Fund.

Motion: Mr. Gunther Second: Mr. Kokoski

Roll Call Vote: All (3)

Building and Grounds Committee

- A. A Motion would be in order to adopt Resolution No. 2019 12 18 01 authorizing the submission of an Economic Development & Community Development Initiatives Grant in the amount of \$225,000 for remodeling and renovations to the Harmony Township Municipal Building and further authorizing the President of the Board of Commissioners and the Township Manager to electronically execute the applicable contract documents.

Motion: Mr. Gunther Second: Mr. Kokoski

Roll Call Vote: All (3)

A. Township Manager's Report- Manager Villella- wanted to thank the Commissioners for adopting the budget. If you have an opportunity to look at the budget it has been on display as required by law. The budget has no increases in taxes, and the budget has a lot of pass through items which makes the budget appear considerably larger than the previous year. One of the things we need to look at as we move forward is maintaining expenses as we've been capable of doing. Our revenue base has not increased, but recently we have identified money that is due the township which was received by another political subdivision and we received a partial payment today of about \$37,000.00 there is about another \$134,000.00 that remains outstanding, We have postured ourselves to preserve the statute of limitations from that political subdivision and hopefully they will be agreeable to entering into negotiations so that it can be paid over a term. We have had the opportunity to receive a grant in which the Board of Commissioners has authorized. The grant would be equal to the amount of \$225,000.00 the grant would be used exclusively for renovations and remodeling work here and the Police department without requiring the township to use an amount from the bond issue to pay for those renovations, We will know in February if we are going to get that grant and the really nice thing about that grant is that we do not have to have a local match, so hopefully that will come through. We also applied for a grant for 8th Street Ext Sanitary and Storm Sewer Project, This is a project that has been outstanding for many years and requires completion. Manager Villella also thanked

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President Angus the Board Members for their help and support over the past 2 years. We've done a lot of things that are worthy of recognizing, Recovering money, Bond Issue, Contract with the Police Dept, Sewer fund has an account balance now, Liquid Fuels and Money Market has a balance, we made about \$17,000.00 this year on interest just on our regular accounts not including our bond issue CD's that have also generated around \$16-\$18,000.00 in interest. So collectively we've done a number of things. We received a playground grant for \$70,000.00, over \$500,000.00 in grant applications are out-standing that look very positive. Hopefully those will be returned with an affirmative from the state. We've developed some good relations with organizations and groups that didn't exist in the past. Grateful to the people he has worked with, Paula has been wonderful to work with Real estate collections are up, tax collections are up and our delinquent collections are probably brought to a new level. The amount of money we have brought in over the past 2 years is close to \$2 million, That's a lot of money and I am hopeful we will stay on track to use that money in the best ways so that we have the greatest impact on this community. Grateful for the opportunity for the new contract. Manager Villella extended Happy Holiday Wishes to everybody.

A. Consulting Engineer's Report

B. Solicitor's Report – Mr. Start stated that most of their work for the month involved the Police Dept., Manager and the Harmony Ridge Clubhouse Villas.

IX. Elected Officials' Report

ANNOUNCEMENTS.

- 1) The Township Building will be closed from December 23rd through December 27th, 2019 for general Township business.
- 2) On behalf of the Harmony Township Commissioners and Staff we extend to all a Happy Holiday Season!

ADJOURNMENT @ 6:15 pm

Motion: Mr. Kokoski Second: Mr. Gunther

Voice Vote: All (3)