

TOWNSHIP COMMISSIONERS MEETING MINUTES
SEPTEMBER 16, 2020

The September 16th, 2020 meeting of the Harmony Township Commissioners began at 6:00 Pm. President Payne began the meeting by welcoming all in attendance and then made the following announcements.

ANNOUNCEMENTS.

- 1) The Board of Commissioners held an Executive Session at 5:00Pm on August 19, 2020 to discuss personnel and legal matters.
- 2) The Board of Commissioners held an Executive Session at 5:00Pm on September 16, 2020 to discuss personnel and legal matters.
- 3) The meeting this evening is a public venue meeting held at the Municipal Building 2501 Woodland Rd, Ambridge, PA. 15003. This meeting was properly advertised in the B C Times on June-15-2020. The Township Assembly Room can be occupied at 50% capacity, all parties in attendance are expected to practice social distancing and wearing a face mask is required. If any person feels sick or ill, you should consider the well-being of others in the Assembly Room and go home.

At 6:00Pm, President Payne called the meeting to order and led all attendees in the Pledge of Allegiance. The Roll Call was taken, and all Township officials and representatives were present for the meeting except where otherwise noted.

ROLL CALL:

Commissioners and Other Officials

Mr. Kokoski, Vice President

Mrs. DeBona, Commissioner – was available by telephone for the entire meeting

Mr. Mosura, Commissioner

Mr. Gunther, Commissioner

Mr. Payne, President

Ms. Shannon Steele, Solicitor

Mr. Villella, Manager

Mrs. Winne, Tax Collector/Treasurer

Mr. Suehr, Township Engineer-

The following Township residents and Township representatives were in attendance as follows:

Craig Winne – Lenzman Court

Fabiola Gergerich- 2623 Woodland Road

Robert Shrum- 2001 Woodland Road

Rosemary Shrum-2001 Woodland Road

Jack Bedalota- 3088 Sylvan Road
 M J McAdams- 1517 Woodside Drive
 Frank Presto, Road Foreman,
 John Biteler, Code Enforcement, and
 Jim Ivancik, Zoning, and Code Enforcement Officer.
 (See attached List).

Public Comment.

Manager Note: This Comment period is limited to Agenda Items only. All individual comments and dialogue are limited to 5 minutes.

There was no public comment made at that time.

The Board of Commissioners took the following actions:

- I) Approval of the **August 19th, 2020 Meeting Minutes.**
Voice Vote
Motion. Mosura Second. Kokoski

- II) **Approval of the following reports:** The Township Manager is recommending the acceptance of the following Department Reports for the months of **AUGUST 2020.**
 1. Code Enforcement Department Report
 2. Road Department Report
 3. Police Department Report
 4. Sewage Department Report.
 5. Tax Collector/Treasurer’s Report as submitted for **AUGUST 2020.**

Voice Vote

Motion. Kokoski Second. Gunther

III.) Approval of the Accounts Payable for the month of AUGUST 2020

A.) It is the recommendation of the Finance Committee to approve the **AUGUST 2020** Accounts Payable in the total amount of **\$ 140,111.13.**

General Fund	\$ 89,793.79
Wire Transfer Bond Principal and Interest	
Wire Transfer Health	\$30,082.29

Insurance	
Liquid Fuels	\$11,959.77
Sewer Fund	\$ 15752.65
Police Pension Fund	\$ 422.63
2018 Capital Program Fund	\$
	\$148,011.13

Roll Call Vote.

Motion. DeBona Second. Gunther

All in Favor- Motion Carried.

IV) Consent Agenda

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.

Motion to approve Items 1 ~~through 3~~ listed on the Consent Agenda

- 1) Approval of Sewage Account adjustments as presented.

Voice Vote

Motion. Mosura Second. Gunther

All in Favor- Motion Carried.

NEW BUSINESS

Finance Committee

- 1) A Motion would be in order to approve the 2019 Audit as prepared by Mark C. Turnley, CPA. and to authorize the advertisement of the 2019 Combined Financial Statements.

Roll Call Vote

Motion. Kokoski Second. Mosura

All in Favor- Motion Carried.

- 1) A Motion would be in order to authorize the acceptance of the 2020 Volunteer Fire Relief Association distribution and to authorize the distribution of said funds to the Harmony Township Volunteer Fireman's Protective Association within sixty (60) days of receipt or earlier. The Township Treasurer is directed to file all required verifications of distributions to the Auditor General consistent with past practice.
Managers Note: Traditionally, the distribution of amounts to the Fireman's Protective Association takes place after the receipt of the funds from the Commonwealth. Last year we distributed an amount equal to \$15,630.11, however, due to Covid 19 it is possible the transmission of these funds has been delayed. This

will permit distribution upon receipt to all appropriate parties within the timelines specified.

Roll Call Vote

Motion. Kokoski Second. DeBona

All in Favor- Motion Carried.

Personnel Committee

- 1) A Motion would be in order to authorize the Township Manager to fill the advertised positions of Administrative Assistant and Sewer Clerk position as soon as reasonably possible and consistent with the hourly rates established.

Roll Call Vote

Motion. DeBona Second. Gunther

All in Favor- Motion Carried.

- 2) To authorize payment to Robert Villella in the amount of \$2596.15 as identified in the 2019 DCED audit prepared by Mark C Turnley. This amount was an inadvertent underpayment of one pay in 2019. This will be treated as a retro pay received in 2020.

Roll Call Vote

Motion Kokoski Second . Mosura

All in Favor- Motion Carried.

Public Safety Committee

- 1) A Motion would be in order to ratify the sale of property being Parcel # 64-002-0803.000, Reputed Owner being Scott Easter, said property is in the Beaver County Repository and consistent with the Real Estate Sales Law the Township and School District must approve of said sale. The transfer of the property will be made to Teresa Blazier, 1603 Beaver Street, Ambridge , PA. 15003 for the amount of \$2013.00(this amount does not include all fees due the County) and that all such taxes from the years 2007 to present shall be satisfied by the new owners on or before July 1, 2021.

Roll Call Vote

Motion. Gunther Second. Kokoski

All in Favor- Motion Carried.

- 2) To authorize the Township Manager and the Solicitor to move forward with certain administrative change to the Zoning Ordinance dealing with trailers, the number of recreational vehicles a property owner can maintain on their property and the Rental Registration Ordinance, an increase to the annual fee and the elimination of certain exemptions and the inclusion of a three strike rule for code violations.

Roll Call Vote

Motion. Gunther Second Kokoski

All in Favor- Motion Carried.

- A. **Township Manager's Report.** The Manager has submitted updates to the Board of Commissioners on a periodic basis from the last meeting. Those reports are attached for the review and reference of the Commissioners.

Manager Villella referred to the ordinance revisions that were being proposed and the issues the Township would be making efforts to address through these changes. Manager Villella discussed that in the coming weeks the Township will be preparing vehicles for the winter months. He advised that the Township entered into an Agreement with American Rock Salt which is a CoStars contract. The Township also received another supply of salt consistent with the prior contract before it had expired. The Township is in a good position to address our roads.

B. Consulting Engineer's Report. An Engineers Report for the month of June has been submitted.

C. Solicitor's Report. The Solicitor has entered her invoice for services and setting forth the work performed for the month of June/July 2020.

IX. Elected Officials' Report

X. Public Comment on any other item of interest to the public.

Manager Note: This Comment period other items of interest to the public. All individual comments and dialogue are limited to 5 minutes.

Fabiola Gergerich indicated that she was concerned about Ordinance revisions that would affect the parking of trailers. She indicated that due to her husband's business they presently park two (2) trailers in their driveway currently.

ANNOUNCEMENTS.

- 1) **The Beaver County Chiefs Association has set the time and date for Halloween. Halloween is scheduled for Thursday, October 28, 2020 from the hours of 6:00Pm to 8:00PM.**
- 2) **The Township Civil Service Commission will be conducting a physical exam on Thursday, September 24, 2020, and written exam for those passing the physical exam on Saturday, September 26th, 2020 at 9:00AM at the Harmony Township Municipal Building. All applications must be received on or before September 17, 2020.**

ADJOURNMENT

Voice Vote.

Motion. Kokoski Second. Gunther

Time of Adjournment: 6:45PM