

**TOWNSHIP COMMISSIONERS MEETING MINUTES
NOVEMBER 17, 2021**

The November 17th 2021 meeting of the Harmony Township Commissioners began at 6:00 Pm.

ANNOUNCEMENTS.

- 1) The meeting this evening is a regularly scheduled Public Meeting and is accessible by Zoom and in person subject to limited capacity requirements. The maximum occupancy is restricted to 50% and all persons in attendance must wear a mask regardless of being fully vaccinated. If you do not have a mask, one will be provided to you. If you do not wish to wear a mask you must leave the building. Any person may access the meeting via Zoom by telephone access. If any person is feeling ill, we ask that you kindly think of others and leave the building.
- 2) The Township Commissioners held an Executive session at 5:00 Pm on Monday, November 15, 2021, for the purposes of personnel evaluations and contract related matters for municipal services.
- 3) The Township Commissioners held an Executive Session at 5:00 Pm on Wednesday, November 17th, 2021, for the purposes of personnel and real estate matters.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Commissioners and Other Officials

Mr. Kokoski, President
Mr. Mosura, Vice President- Absent
Mrs. DeBona, Commissioner
Mr. Gunther, Commissioner
Mrs. Mylan, Commissioner – Present via Telephone Access
Ms. Shannon Steele, Solicitor
Mr. Villella, Manager
Mrs. Winne, Tax Collector/Treasurer
Mr. Nordquist, Township Engineer

The following Township residents and Township representatives were in attendance as follows:

Fabiola Gergerich 2623 Woodland Rd
Rosemary Shrum 2601 Woodland Rd
Matt Molchen 809 Ridge Road
Craig Winne 16 Lenzman Court
Mary Jane McAdams 1517 Woodside Dr.

Frank Presto, Road Foreman
Jack Bedalota, Sylvan Rd.
Glen Angus

Public Presentation: Officer Edgell provided a brief presentation on a recent incident where a dangerous party was apprehended with the use of the license plate capture system. This was a cooperative effort involving three police departments. Officer Edgell states that the technology works and is very helpful.

Public Comment.

Manager Note: *This Comment period is limited to Agenda Items only. All individual comments and dialogue are limited to 5 minutes.*

Fabiola Gergerich, 2623 Woodland Rd., made inquiry regarding the Absolution Agreement. The Solicitor responded that the letter is necessary in order to make payroll adjustments to an employee's compensation. The resident made inquiry in the Township obtaining part-time IT personnel.

- I) Approval of the October 20, 2021, Meeting Minutes.**
Voice Vote
Motion DeBona Second Gunther
Motion Carried.

II. Approval of the following reports: The Township Manager is recommending the acceptance of the following Department Reports for the month of **OCTOBER 2021.**

1. Code Enforcement Department Report- This report is not available at this time.
2. Road Department Report
3. Police Department Report
4. Sewage Department Report.
5. Tax Collector/Treasurer's Report as submitted for **OCTOBER 2021.**

Voice Vote

Motion Gunther Second Mylan

Motion Carried

III. Approval of the Accounts Payable for the month of NOVEMBER 2021

- A.) It is the recommendation of the Finance Committee to approve the **NOVEMBER 2021** Accounts Payable in the total amount of **\$103,514.20.**

General Fund*	\$ 23,130.55
Wire Transfer Bond Principal and Interest U.S. Bank	N/A
Wire Transfer Health Insurance	\$ 28,598.20
Developers Escrow Fund	\$ N/A
Liquid Fuels	\$ 9024.48
Sewer Fund	\$ 42,338.34
Police Pension Fund	\$ 422.63
2018 Capital Program Fund	\$
TOTAL	\$ 103,514.20

Roll Call Vote

Motion DeBona ___ Second Gunther ___

Mosura Absent Mylan Yes DeBona Yes Gunther Yes Kokoski Yes

IV. Consent Agenda

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.

Motion to approve the following Items as listed on the Consent Agenda.

- 1) Approval of Sewage Account adjustments as presented.

Motion DeBona ___ Second Mylan

Voice Vote: All in Favor Motion Carried

V. NEW BUSINESS

Finance Committee

- 1) A Motion to adopt the 2022 Budgets, to include the General Fund, Liquid Fuels Fund, and the Sewer Fund Budgets in the following amounts:

GENERAL FUND	\$ 2,687,850
LIQUID FUELS FUND	\$ 127,136
SEWER FUND	\$ 989,202
TOTAL	\$ 3,804,188

- 2) A Motion to authorize the 2022 Budget Adoption Ordinance, establishing the rate of real estate tax for the 2022 year to be equal to 25 mills for general revenue purposes and 5 mills for debt purposes. All other taxes and fees imposed pursuant to the Local Tax Enabling Act and other applicable codes by Ordinance and Resolution will remain

in full force and effect. The Budget will be advertised and made available for public inspection at the Municipal Building.

Roll Call Vote

Motion DeBona **Second** Mylan
DeBona Yes **Mosura** Absent **Gunther** Yes **Mylan** Yes **Kokoski** Yes

- 3) A Motion would to authorize the advertisement of a Special Meeting to be held on Monday, December 20, 2021, at 3:00Pm at the Harmony Township Municipal Building for the express purpose of adopting the 2022 General Fund, Liquid Fuels and Sewer Fund Budgets.

Roll Call Vote

Motion Gunther **Second** DeBona
Mosura Absent **DeBona** Yes **Gunther** Yes **Mylan** Yes **Kokoski** Yes

- 4) A Motion to authorize a contribution in the amount of \$19,494.56 to the Service Employees Pension Plan consistent with the financial requirements and the 2020 Minimum Municipal Obligation and as required by contract.

Roll Call Vote

Motion Gunther **Second** Mylan
DeBona Yes **Gunther** Yes **Mylan** Yes **Mosura** Absent **Kokoski** Yes

- 5) A Motion authorizing the payment of \$42,639.77 to the Police Pension Fund.

Roll Call Vote

Motion DeBona **Second** Gunther
Gunther Yes **Mylan** Yes **Mosura** Absent **DeBona** Yes **Kokoski** Yes

- 6) A Motion authorizing the transfer of the amount of \$79,562.43 representing the proceeds of the 2020 CARES Funding to the General Fund Money Market. These funds were originally deposited into the Capital Improvement Fund.

Roll Call Vote

Motion Mylan **Second** DeBona
Mylan Yes **Mosura** Absent **DeBona** Yes **Gunther** Yes **Kokoski** Yes

- 7) A Motion to authorize the President of the Board of Commissioners to execute the Letter of Absolution Adjustment/Release Form needed to adjust the payroll records of the Township of Harmony resulting from the Agreement with the Harmony Township Police Association.

Roll Call Vote

Motion Gunther **Second** DeBona
Gunther Yes **Mylan** Yes **DeBona** Yes **Mosura** Absent **Kokoski** Yes

- 8) To ratify the transfer of \$1300 from the Drug Task Force Fund to the General Fund for the reimbursement of costs associated with the installation of the License Plate Capture System.

Roll Call Vote

Motion DeBona Second Mylan _____
Mosura Absent DeBona Yes Gunther Yes Mylan Yes Kokoski Yes _____

- 9) A Motion authorizing the transfer of \$24,801 from the General Fund Money Market to the Capital Improvement Fund to have funds earmarked for the repairs to the traffic signal control system located at Duss and Dearborn.

Roll Call Vote

Motion Gunther _____ Second DeBona _____
DeBona Yes Gunther Yes Mylan Yes Mosura Absent Kokoski Yes _____

- 10) A Motion to rescind the action of September 15, 2021, approving the Minimum Municipal Obligation for the 2022 year for the Harmony Township Police in the amount of \$125,713.00 and to approve the modified Minimum Municipal Obligation for the 2022 year for the Harmony Township Police in the amount of \$49,173.00.

Roll Call Vote

Motion DeBona Second Gunther _____
Gunther Yes Mylan Yes Mosura Absent DeBona Yes Kokoski Yes _____

Public Safety

- 1) A Motion adopting Resolution 01-11-17- 2021 the Beaver County 2021 Hazard Mitigation Plan as requested by Beaver County Emergency Services.

Roll Call Vote

Motion DeBona Second Mylan _____
Mylan Yes Mosura Absent DeBona Yes Gunther Yes Kokoski Yes _____

- 2) A Motion to authorize a contract extension with Valley Waste Disposal for the period of January 1, 2022, to December 31, 2024, with the following rates in effect and subject to a mutually satisfactory Agreement approved by the Solicitor. 2022-\$15.93, 2023- \$16.75, and 2024=\$17.24.

Roll Call Vote

Motion DeBona Second Gunther _____
DeBona Yes Mosura Absent Gunther Yes Mylan Yes Kokoski Yes _____

Personnel Committee

- 1) A Motion to authorize a retroactive pay increase to Jim Ivancik, Zoning/Code Enforcement Officer in the amount of \$0.84 per hour for the 2021 year.

Roll Call Vote

Motion DeBona Second Mylan _____
Mosura Absent Gunther Yes Mylan Yes DeBona Yes Kokoski Yes _____

Public Works

- 1) A Motion rescinding the Motion of September 15th, 2021, authorizing the purchase of a Western Pro Plow and stainless-steel electric chain drive hopper and spreader from U.S. Municipal at CoStars pricing of \$12,550.60 and authorizing the purchase of a Western Pro Plow and stainless-steel electric chain drive hopper and spreader from U.S. Municipal at CoStars pricing of \$13,190.68

Roll Call Vote

Motion DeBona Second Gunther

DeBona Yes Mosura Absent Gunther Yes Mylan Yes Kokoski Yes

- 2) A Motion to authorize the submission of Partial Payment Application Number 1 in the amount of \$218,230.58 which includes Change Order Number 1 as submitted by S.E.T, Inc. for the 8th St Extension Storm and Sanitary Sewer Project in the amount of \$4689.19 resulting from unforeseen existing conditions at the project work area. This project is a Grant from the Small Streams and Sewer Program of the DCED and financed by the Commonwealth Finance Authority, the Harmony Township Commissioners and Municipal Authority.

Roll Call Vote

Motion Gunther Second Mylan

Mosura Absent Gunther Yes Mylan Yes DeBona Yes Kokoski Yes

VI. Reports

- A. **Township Manager's Report.** The Manager has submitted updates to the Board of Commissioners on a regular basis from the last meeting.
- B. **Consulting Engineer's Report.** An Engineers Report for the month of October/ November 2021 has been submitted.
- C. **Solicitor's Report.** The Solicitor has entered her invoice for services and setting forth the work performed for the month of October/ November 2021.

VII. Elected Officials' Report

Board members extended their wishes for a Happy Thanksgiving.

VIII. Public Comment. The Public is invited to comment on any item of interest.

Manager Note: All individual comments and dialogue are limited to 5 minutes.

Jack Bedalota, Sylvan Rd., made inquiry as to the possibility of having the agenda in the outer room to permit residents to review the materials prior to the meeting. Manager responded that that would be done in the future.

Glenn Angus, Norwood Ave., raised a concern over why he was not appointed as a Commissioner last year. Mr. Angus indicated that he has performed research on the matter and finds no reason for him not to be appointed.

A request was made of Mr. Angus to meet with the Commissioners in an Executive Session.

IX. ANNOUNCEMENTS.

X. ADJOURNMENT

Voice Vote.

Motion Mylan Second DeBona Time of Adjournment: 6:50 pm