

## TOWNSHIP COMMISSIONER'S MEETING MINUTES

MAY 19, 2021

The May 19<sup>th</sup>, 2021 meeting of the Harmony Township Commissioners began at 6:00 pm.

### ANNOUNCEMENTS.

- 1) The meeting this evening is a Zoom meeting and was properly advertised in the Beaver County Times on January 17, 2021. Due to a change in indoor activity the maximum occupancy is restricted to 50%. All persons in attendance must wear a mask. If any person is feeling ill, we ask that you kindly think of others and leave the building.
- 2) It was announced that the Board of Commissioners met in Executive session at 5:00 pm to discuss legal and personnel issues.

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL:

#### Commissioners and Other Officials

Mr. Kokoski, President  
Mr. Mosura, Vice President – Absent  
Mrs. DeBona – Commissioner  
Mr. Gunther, Commissioner  
Mrs. Mylan, Commissioner  
Ms. Shannon Steele, Solicitor  
Mr. Villella, Manager  
Mrs. Winne, Tax Collector/Treasurer  
Mr. Suehr, Township Engineer

The following Township residents and Township representatives were in attendance as follows:

Fabiola Gergerich, 2623 Woodland Rd.  
Jack Bedalota, 3088 Sylvan Rd.  
Rosemary Shrum, 2601 Woodland Rd.  
Matt Molchen, 809 Ridge Rd.  
Frank Presto, Road Foreman  
Doug Edgell, HTWP Police Officer  
Craig Winne, 16 Lenzman Ct.  
Mary Jane McAdams, Woodside Dr.  
Jim Norquist, NIRA  
Mary Romeo, Administrative Assistant

### Public Comment.

***Manager Note: This Comment period is limited to Agenda Items only. All individual comments and dialogue are limited to 5 minutes.***

Fabiola Gergerich, 2623 Woodland Rd., is it possible to get the 2020 Budget vs. Actual. Mrs. Gergerich was advised to make an appt. with the manager. Had a comment about the renewal of the

Township Manager’s contract, did not know it was up. Asked about the 8<sup>th</sup> St. Ext. Sewer Project, the Manager explained about the Grant and local match; question about Item #3 under Park & Recreation, Manager and Solicitor explained about the process with the Sale; question about Item #4 regarding the Greenways Trails Grant. The Manager explained about the Grant awards and local commitment where necessary.

Jack Bedalota, 3088 Sylvan Rd., question about Township Manager’s contract, will his salary be increased. Mrs. DeBona advised would be subject to negotiation and approval by the Board.

Greg Paul, regarding the meeting last week, anxious to get moving on the Villas at Harmony Ridge.

**I) Approval of the April 21, 2021 Meeting Minutes.  
Voice Vote**

**Motion Mrs. DeBona Second Mrs. Mylan  
All in Favor – Motion Carried**

**II) Approval of the following reports:** The Township Manager is recommending the acceptance of the following Department Reports for the month of **APRIL 2021**.

1. Code Enforcement Department Report
2. Road Department Report
3. Police Department Report
4. Sewage Department Report
5. Tax Collector/Treasurer’s Report as submitted for **APRIL 2021**.

**Voice Vote**  
**Motion Mrs. Mylan Second Mr. Gunther  
All in Favor – Motion Carried**

**III) Approval of the Accounts Payable for the month of MAY 2021**

**A.)** It is the recommendation of the Finance Committee to approve the **MAY 2021** Accounts Payable in the total amount of **\$180,278.05**

General Fund	\$18,626.17
Wire Transfer Bond Principal and Interest U.S. Bank	N/A
Wire Transfer Health Insurance	\$ 30,394.03
Developers Escrow Fund	N/A
Liquid Fuels	\$ 8,702.52
Sewer Fund	\$98,398.70
Police Pension Fund	\$ 422.63
2018 Capital Program Fund	\$14,734.00
<b>TOTAL</b>	<b>\$180,278.05</b>

Abstention Statement: Commissioner Gunther abstains from voting on the Accounts Payable for Arnold Gunther from the 2018 Capital Program Fund due to the Payee being a blood relative.

**Roll Call Vote**

**Motion Mrs. DeBona Second Mrs. Mylan**

**Mosura Absent Mylan Yes DeBona Yes Gunther ABSTAIN Kokoski Yes**

**All in Favor – Motion Carried**

**IV) Consent Agenda**

*Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.*

Motion to approve the following Items as listed on the Consent Agenda.

- 1) Approval of Sewage Account adjustments as presented
- 2) To authorize a distribution from The Drug Task Force Fund, upon notice from the Beaver County District Attorney's office in an amount not exceed \$1689.75 for the purposes of contributing towards the Baden Borough-Harmony Township Law Enforcement Camera Initiative-Automatic License Plate Reader (APLR) Network.

**NEW BUSINESS**

**Finance Committee**

- 1) A Motion authorize the President of the Board of Commissioners and the Township Manager to execute the Audit Engagement Letter with the Certified Public Accounting firm of Mark C. Turnley, CPA for the conduct of the 2020 DCED Audit of all Township funds, including applicable Pension Funds at a cost equal to \$5500.00. The cost will be paid through the General Fund.

**Roll Call Vote**

**Motion Mrs. Mylan Second Mr. Gunther**

**Gunther Yes Mylan Yes DeBona Yes Mosura Absent Kokoski Yes**

**All in Favor – Motion Carried**

**Personnel**

- 1) A Motion to extend the contract term of the Township Manager for the period beginning January, 2022 to December 23, 2024.

**Roll Call Vote**

**Motion Mrs. DeBona Second Mrs. Mylan**

**Mylan Yes DeBona Yes Mosura Absent Gunther Yes Kokoski Yes**

**Public Works – Township Building Renovation Project**

The Township of Harmony made a successful application for a Grant in the amount of \$225,000,000 Contract C000073129, Commonwealth of Pennsylvania through the Department of Community and Economic Development for Township Building Renovations.

The Board of Commissioners have engaged the services of WNA Engineering to perform a study for the Electrical and Plumbing System at the Township Building and Stephen Paxton, Architect. It is necessary to establish bid specifications and to accept bids for the professional services associated with the specifications.

- 1) A Motion to authorize Stephen Paxton, Architect to develop bid specifications for the Electrical and Plumbing Systems for the Township Building Renovation Project consistent with the study and design of WNA Engineering.

**Roll Call Vote**

**Motion Mr. Gunther Second Mrs. Mylan**

**Gunther Yes Mylan Yes DeBona Yes Mosura Absent Kokoski Yes**

**All in Favor – Motion Carried**

- 2) A Motion to authorize the advertisement for the acceptance of bids for the Electrical and Plumbing Systems for the Township Building Renovations at 2501 Woodland Road, Ambridge, PA 15003.

**Roll Call Vote**

**Motion Mrs. DeBona Second Mrs. Mylan**

**Mylan Yes DeBona Yes Mosura Absent Gunther Yes Kokoski Yes**

**All in Favor – Motion Carried**

**Parks, Recreation and Community Development**

- 1) A Motion to authorize Kurt and Pilar Meyer, 1013 Paradise Avenue, Ambridge, PA 15003 to acquire the following property from the Beaver County Tax Repository maintained by the Tax Claim Bureau in the amount of \$1407.50 as listed. The successful bidder will be responsible for the taxes as determined by the Tax Claim Bureau. Purchaser to be responsible for the current and prior years taxes.

Parcel: 64-002-0227.002

Reputed Owner: Lisa Mike

Location: Harmony Township

Repository Sale: \$1407.50

**Roll Call Vote**

**Motion Mrs. Mylan Second Mrs. DeBona**

**DeBona Yes Gunther Yes Mylan Yes Mosura Absent Kokoski Yes**

**All in Favor – Motion Carried**

- 2) A Motion to authorize Betsy Miller, 1401 8<sup>th</sup> Street Ext., Ambridge, PA 15003 to acquire the following properties from the Beaver County Tax Repository maintained by the Tax Claim Bureau in the amount as listed. The successful bidder will be responsible for the taxes as determined by the Tax Claim Bureau. Purchaser will be responsible for the current and prior years taxes.

Parcel: 64-002-0808.000

Reputed Owner: DeLuca, John

Owner Address: UNKNOWN

Location: Harmony Township

Repository Sale: \$1784.00

Parcel: 64-002-0809.000  
Reputed Owner: DeLuca, John  
Owner Address: UNKNOWN  
Location: Harmony Township  
Repository Sale: \$1784.00

**Roll Call Vote**

**Motion Mrs. Mylan Second Mrs. DeBona  
DeBona Yes Gunther Yes Mylan Yes Mosura Absent Kokoski Yes  
All in Favor – Motion Carried**

- 3) A Motion approving the sale of certain parcels of property situate in Harmony Township, Beaver County to Grant and Betsy Miller, 1401 8<sup>th</sup> Street Ext., Ambridge, PA 15003. The Beaver County Commissioners have petitioned the Beaver County Court of Common Pleas to approve the sale of certain properties, described as Tax Parcel 64-002-0807.000 and 64-002-0804.000. A Bid in the amount of \$25.00 per parcel has been received by the Beaver County Commissioners who are requesting the Commissioners to advise of their acceptance of the sale.

*Managers Note:* According to Assessment Office files, the property is an unimproved parcel of land with a current market value of \$100.00 and \$200.00, respectively. The corresponding assessed value of the properties is \$50.00 and \$100.00, respectively. The property is listed under the name of the Beaver County Commissioners and generates no tax revenue. Purchaser will be responsible for the current and prior years taxes.

**Roll Call Vote**

**Motion Mr. Gunther Second Mrs. Mylan  
Gunther Yes Mylan Yes Mosura Absent DeBona Yes Kokoski Yes  
All in Favor – Motion Carried**

- 4) The Parks, Recreation and Community Development Committee recommends Resolution 2021 05 19 01 approving the submission of a Grant application to the Greenways Trails and Recreation Program, APPLICATION ID # 8710043 requesting the amount of \$162,676 and designating the President of the Board of Commissioners and Township Manager as the Officials authorized to execute all documents and Agreements on the Township's behalf.

**Roll Call Vote**

**Motion Mrs. DeBona Second Mr. Gunther  
Gunther Yes Mylan Yes Mosura Absent DeBona Yes Kokoski Yes  
All in Favor – Motion Carried**

**Agenda Addition:**

**Sanitary Sewers, Health and Sanitation**

- 1) A Motion to approve Resolution No 2021 05 19 02 recognizing the adoption of an official sewage facilities plan providing for sewage services for the Borough of Conway who will be abandoning their existing sewage treatment plant and transporting the flow to the Baden Sewage Treatment Plant, which is also utilized by Harmony Township in the select areas for sewage treatment services. The Board of Commissioners have entered into a Multi

Municipal Agreement to allow the Borough of Conway to proceed with their proposed sewage treatment alternative on June 19, 2019.

**Roll Call Vote**

**Motion Mrs. DeBona Second Mrs. Mylan**

**Mylan Yes Mosura Absent DeBona Yes Gunther Yes Kokoski Yes**

**All in Favor – Motion Carried**

*Manager's Note:* The adoption of this Resolution is a requirement of the DEP. The need for the resolution was recently provided to the NIRA Engineers. The Township of Harmony, and the Boroughs of Baden, Economy and the Borough of Conway are participating in this Agreement.

- A. Township Manager's Report.** The Manager has submitted updates to the Board of Commissioners on a periodic basis from the last meeting.
- B. Consulting Engineer's Report.** An Engineer's Report for the month of March has been submitted.
- C. Solicitor's Report.** The Solicitor has entered her invoices for services and setting forth the work performed for the month of March/April 2021.

**V. Elected Official's Report**

**VI. Public Comment on any other item of interest to the public.**

*Manager Note: All individual comments and dialogue are limited to 5 minutes.*

Jack Bedalota, 3088 Sylvan Rd., why doesn't the solicitor ever have anything to say. Where is the Chief of Police?

Per Manager Villella, that is a personnel related matter.

Rosemary Shrum, 2601 Woodland Rd., who is the officer in charge?

Fabiola Gergerich, 2623 Woodland Rd., Regarding the Millers and the Meyers, do they know they have to pay the taxes. When will the manhole on Mayfield be addressed?

**ANNOUNCEMENTS.**

- 1) The Harmony Township Offices will be open to the public effective June 01, 2021.**

**ADJOURNMENT**

**Voice Vote**

**Motion Mrs. Mylan Second Mrs. DeBona Time of Adjournment: 7:25 pm**