

## FEBRUARY 16TH, 2022 MEETING MINUTES

### HARMONY TOWNSHIP COMMISSIONERS

6:00Pm

President DeBona made the following announcements at the beginning of the meeting.

- 1) The meeting this evening is a regularly scheduled Public Meeting and is accessible by Zoom only.
- 2) The Township Commissioners held a Special meeting on January 31<sup>ST</sup> 2022 for the filling of a vacancy on the Board of Commissioners. A vote was taken and resulting in the appointment of Constance Barlamas who will fill the unexpired term of Paul Kokoski.
- 3) The Board of Commissioners held a Workshop Session on February 14<sup>th</sup>, 2022, which was accessible in person.
- 4) The Board of Commissioners held an Executive Session at 5:00Pm on February 16, 2022, for personnel related matters.

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL:

##### Commissioners and Other Officials

Mrs. DeBona, President

Mrs. Mylan, Vice President

Mr. Angus, Commissioner

Mr. Molchen, Commissioner

Ms. Barlamas, Commissioner

Ms. Shannon Steele, Solicitor

Mr. Villella, Manager

Mrs. Winne, Tax Collector/Treasurer

Mr. Nordquist, Township Engineer-

#### Public Comment.

*Manager Note: This Comment period is limited to Agenda Items only. All individual comments and dialogue are limited to 5 minutes.*

Fabiola Gergerich-Woodland Rd. Asked why the Agenda had separate Motions to transfer the funds from the Sewer Fund to the General Fund and then to the Capital Improvement Funds.

Manager Villella responded it is a protocol to identify the funds to which the funds will be transferred and consistent with the Auditor recommendations.

- I. Approval of the Meeting Minutes of January 19<sup>th</sup> and January 31<sup>st</sup>, 2022.

#### Voice Vote

**Motion Angus Second Mylan  
All in favor. Motion Carried.**

**II. Approval of the following reports:** The Township Manager is recommending the acceptance of the following Department Reports for the month of **JANUARY 2022**.

1. Code Enforcement Department Report-
2. Road Department Report
3. Police Department Report
4. Sewage Department Report.
5. Tax Collector/Treasurer's Report as submitted for **JANUARY 2022**.

**Voice Vote**

**Motion Molchen Second Barlamas**

All in favor. Motion Carried.

**III. Approval of the Accounts Payable for the month of JANUARY 2022**

- A.) It is the recommendation of the Finance Committee to approve the **FEBRUARY 2022** Accounts Payable in the total amount of ~~\$137,879.71~~ **\$150,830.71**  
Note Additions to Bills Payable: General Fund: \$12,951.00

General Fund	<del>— \$ 43,140.12</del> \$ 56,091.12
Wire Transfer Bond Principal and Interest U.S. Bank	\$ 26,356.25
Wire Transfer Health Insurance	\$ 28,820.49
Developers Escrow Fund	\$ N/A
Liquid Fuels	\$ 12,795.16
Sewer Fund	\$ 26,345.06
Police Pension Fund	\$ 422.63
2018 Capital Program Fund	\$ NA
TOTAL	<del>\$ 137,879.71</del> <b>\$ 150,830.71</b>

**Roll Call Vote.**

**Motion Myla Second Angus  
Molchen Y Mylan Y Angus Y Barlamas Y DeBona Y**

**IV. Consent Agenda**

*Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.*

Motion to approve the following Items as listed on the Consent Agenda.

- 1) Approval of Sewage Account Adjustments as presented.

**Voice Vote**

**Motion Molchen Second Mylan**

**All in Favor. Motion carried.**

## **V. NEW BUSINESS**

### **Finance Committee**

- 1) A Motion authorizing Constance Barlamas to serve as an authorized signer of Township accounts with other representatives, Grace DeBona, Commissioner, Terry Mylan, Commissioner, Paula Winne, Treasurer, and Robert Villella, Township Manager. Each account must bear three (3) original signatures.

**Roll Call Vote**

**Motion Matt Second Angus**

**Mylan Y Molchen Y Angus Y Barlamas Y DeBona Y**

- 2) A Motion to authorize the transfer of \$67,500.00 from the Municipal Authority Sewer Fund to the Harmony Township General Fund.

**Roll Call Vote**

**Motion Mylan Second Molchen**

**Molchen Y Angus Y Barlamas Y Mylan Y DeBona Y**

- 3) A Motion to authorize the transfer of \$67,500.00 from the Harmony Township General Fund to the Harmony Township Capital Improvement Fund Money Market.

**Roll Call Vote**

**Motion Molchen Second Barlamas**

**Angus Y Barlamas Y Mylan Y Molchen Y DeBona Y**

- 4) A Motion to authorize the transfer of funds from the American Rescue Plan Fund to the General Fund for the express purpose of purchasing public safety resources. Such transfer is calculated in accordance with the Final Rule established by the Department of Treasury (payroll and benefits from March 31, 2021, to present). Those resources can include, but not limited to the purchase of speed inhibitor radar signs, Police Body cameras and training, Intoximeter and training, radio equipment and computer software from the Beaver County COG for the tracking of public work facilities (sewer lines, manholes and MS4 outlets for testing). Prior to any purchase complete costs for each item is required and approved by the Public Safety Committee.

**Roll Call Vote**

**Motion Angus Second Mylan**

**Angus Y Barlamas Y Mylan Y Molchen Y DeBona Y**

### **Personnel Committee**

- 1) A Motion authorizing Paula Winne to serve as the Interim Delinquent Tax Collector for 2021 Real Estate Taxes until April 30, 2022, or until such time the taxes are to be turned over to the Beaver County Tax Claim Bureau.

#### **Roll Call Vote**

**Motion Mylan Second Barlamas**

**Mylan Y Molchen Y Barlamas Y Angus Y DeBona Y**

### **Community Development**

- 1) A Motion authorizing the Township Manager to file a Grant Application with the PA. Dept of Community and Economic Development under the Local Share Account Statewide Grant Program and further authorizing appropriate Township professional representatives to provide necessary support materials and information for the timely and complete Grant application. This Grant program does not require a Local Match.

#### **Roll Call Vote**

**Motion Barlamas Second Angus**

**Molchen Y Barlamas Y Angus Y Mylan Y DeBona Y**

### **Public Safety**

- 1) A Motion authorizing the Civil Service Commission or its duly designated representative to administer the Sergeants Exam for all qualified officers effective March 1, 2022, and for all officers fulfilling the qualifications be properly notified and to declare their intent to take the exam and all other timing criteria as necessary.

#### **Roll Call Vote**

**Motion Molchen Second Barlamas**

**Molchen Y Barlamas Y Angus Y Mylan Y DeBona Y**

- 2) A Motion authorizing a two (2) year extension of the contract for the cleaning, detailing, and disinfecting of four (4) Police vehicles with Glat Auto Detailing in the amount of \$400 per year, per vehicle equal to a total of \$1600 per year or a total of \$3200.00.

**Motion Molchen Second Mylan**

**Molchen Y Barlamas Y Angus ABSTAIN Mylan Y DeBona Y**

Prior to this vote, Mr Angus read his statement of abstention stating that as the owner of Glat Auto detailing he abstains from voting on this Agenda item. A copy of the Abstention Statement is made a part of this record.

### **VI. Reports**

- A. Township Manager's Report.** The Manager has submitted updates to the Board of Commissioners on a regular basis from the last meeting.
- B. Consulting Engineer's Report.** An Engineers Report for the month of January/February 2022 has been submitted.
- C. Solicitor's Report.** The Solicitor has entered her invoice for services and setting forth the work performed for the month of January/February 2022.

## **VII. Elected Officials' Report**

**Commissioner Molchen:** Expressed his thanks to Frank Presto and Road crew for the work they did for the maintenance of the roads during the winter storms and for addressing the cleanup of the parks and for what they do.

**Commissioner Angus.** Expressed the following to Township representatives- Frank-Good Job, Bob -Good Job and welcomed Commissioner Connie Barlamas to the Board of Commissioners.

**Commissioner Mylan.** Expressed her thanks to everyone and advised all that meetings and work has begun on discussions regarding the concept of regional Police Force.

**Commissioner Barlamas.** Expressed her thanks to everyone and desire to get more information out to residents on social media and on the job opportunity recently advertised for the Executive Assistant position.

**President DeBona.** Announced the Committee assignments as follows:

### **Public Safety and VFD Relations**

Grace DeBona -C

Terry Mylan – VC /

### **Public Works**

Terry Mylan-C

Glen Angus-VC

### **Health, Sanitation and Code Enforcement**

Glen Angus-C

Matt Molchen-VC *(Matt will retain his seat on the Municipal Auth)*

### **Buildings and Grounds**

Grace DeBona-C

Glen Angus-VC

### **Parks, Recreation and Public Relations**

Matt Molchen-C

Connie Barlamas -VC

### **Finance**

Connie Barlamas-C

Terry Mylan-VC

**VIII. Public Comment.** The Public is invited to comment on any item of interest.

*All individual comments and dialogue are limited to 5 minutes.*

**Mary Jane McAdams. Hillside.** Made inquiry if the Township has a Linked In page.

**Joe Kotula and George Kurash** -residents of Forest Rd. The storm water conditions on Forest Road re bad. In the late 1990's Forest Rd was paved, and the contractor's work was not satisfactory. Drainage system is bad and there is water pooling at certain locations.

They identified conditions on Forest Rd . that required attention and were concerning, such as properties where the property was vacant, and foundations were compromised. A property where the front area of the property had been excavated and causing drainage and other concerns. A property where the owner is deceased and there are low hanging tree limbs that could affect the area and possibly hit cars and cause electric wire damage.

**Rosemary Shrum**-Woodland Road. Observed that drainage from the Forest rd area may be creating some of the drainage issues on Woodland Rd.

In addition, she had concerns about the property on Woodland Rd next to the Municipal Building and the progress of the Magistrate with enforcement.

Inquired if the "venue" or the Golf course has been permitted to build the properties across the street from the Golf course area.

Jim Nordquist, Township Engineer indicated there have not been any plans or subdivision finals submitted at this time. She also indicated that she had discussions with the owners who are going to lease portions of the property.

**Commissioner Molchen** expressed a desire to establish the position of Parliamentarian as well as establish an Economic Development Committee and a Citizens/Crime or Neighborhood Watch Committee.

## **IX. ANNOUNCEMENTS.**

## **X. ADJOURNMENT**

**Voice Vote.**

**Motion**   Mylan   **Second**   Barlamas   **Time of Adjournment:**   6:45Pm  

**All in Favor. Motion Carried.**