

**HARMONY TOWNSHIP COMMISSIONERS**

**MEETING AGENDA**

**MARCH 20 2024 6:00 PM**

**WELCOME TO MARCH 20<sup>th</sup> 2024, MEETING OF THE HARMONY TOWNSHIP COMMISSIONERS.**

- 1) The meeting this evening is a regularly scheduled Public Meeting and is accessible in person subject to the occupancy limits of the Township facility.**
- 2) The Board of Commissioners held a Workshop Meeting on March 6, 2024 .**
- 3) The Board of Commissioners held an Executive Session on March 6<sup>th</sup> 2024 for the purposes of personnel and contract related matters.**
- 4) The Board of Commissioners held an Executive Session on March 20, 2024 for the purposes of personnel and contract related matters.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Commissioners and Other Officials**

**Ms. Barlamas, President**

**Mrs. Mylan, Vice President**

**Mr. Angus, Commissioner**

**Mr. Molchen, Commissioner**

**Mrs. De Bona, Commissioner**

**Ms. Shannon Steele, Solicitor**

**Mr. Villella, Manager**

**Mr. Nordquist, Township Engineer**

**Public Comment.**

*Manager Note: This Comment period is limited to Agenda Items only. All individual comments and dialogue are limited to 5 minutes.*

**I. APPROVAL of MINUTES**

**Approval of the Minutes of the Regular Meeting of February 21<sup>st</sup>, 2024 as submitted.**

**Voice Vote**

**Motion\_\_\_\_\_ Second\_\_\_\_\_**

**All In Favor**

**II. Approval of the following reports: The Township Manager is recommending the acceptance of the following Department Reports for the month of February/March 2024.**

**1. Road Department Report**

2. Police Department Report
3. Sewage Department Report.
4. Tax Collector Report as submitted for February 2024.

Voice Vote

Motion\_\_\_\_\_ Second\_\_\_\_\_

All in Favor

### III. Approval of the Accounts Payable for March 2024.

A.) It is the recommendation of the Finance Committee to approve the March 2024 Accounts Payable in the total amount of \$ \$ 110,931.43

General Fund	\$49,778.00
2018 GO Bond Interest /Principal U.S. Bank	\$
Health Insurance	* \$ 31,082.83
Developers Escrow Fund	\$ N/A
Liquid Fuels	\$ 4864.17
Sewer Fund	\$ 24,783.80
Police Pension Fund	\$ 422.63
2018 Capital Program Fund	\$ N/A
<b>TOTAL</b>	<b>\$ 110,931.43</b>

Roll Call Vote.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Mylan \_\_\_\_\_ Angus \_\_\_\_\_ Molchen \_\_\_\_\_ DeBona \_\_\_\_\_ Barlamas\_\_\_\_\_

*.Manager Note. There are two (2) Invoices included in the above total, Plate Smart Technologies for \$3500 which shall be reimbursed from the Police Drug Task Force Fund and Santicola Steele and Fedeles in the amount of \$1087.00 for professional services for February /March 2024 . The amount includes the retainer for the period.*

### IV. Consent Agenda.

*The matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.*

- 1) A Resolution 2024 03 20 01 of the Harmony Township Commissioners supporting the Pennsylvania Commission for the United States Semi quincennial (AMERICA 250PA) and their mission to educate, preserve, innovate and celebrate every Pennsylvanian in every county This Resolution shall be sent to the Beaver County legislative delegation and the Americ250PA Commission.

Voice Vote

All In Favor

**V.NEW BUSINESS  
FINANCE**

- 1) On November 15<sup>th</sup> 2023, the President of the Board of Commissioners and Township Manager were authorized to make application for the 2024 Tax Anticipation Note in the amount of \$200,000 at the established tax-exempt interest rate

The Board of Commissioners authorize RESOLUTION 2024 03 20 02 of the Harmony Township Commissioners adopted on this 20<sup>th</sup> day of March 2024 authorizing the President of the Township Commissioners and the Township Manager to finalize application processes for the purposes of securing a 2024 Tax Anticipation Note from the First National Bank in the amount of \$200,000. The tax free interest rate will be 5.67% and will mature on December 31, 2024. The two (2) authorized signers for the loan shall be Constance Barlamas, President Board of Commissioners and Robert Villella, Township Manager. This TAN shall be repaid from the General Fund

Roll Call Vote.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Molchen \_\_\_\_\_ DeBona \_\_\_\_\_ Mylan \_\_\_\_\_ Angus \_\_\_\_\_ Barlamas \_\_\_\_\_

- 2) A Motion authorizing the establishment of a Charitable Contribution Fund to help support programs through monetary donations to enhance programs Shop with A Cop and others as authorized by the Board of Commissioners from time to time.

Roll Call Vote.

Motion \_\_\_\_\_ Second \_\_\_\_\_

DeBona \_\_\_\_\_ Mylan \_\_\_\_\_ Angus \_\_\_\_\_ Molchen \_\_\_\_\_ Barlamas \_\_\_\_\_

**COMMUNITY DEVELOPMENT**

- 1) A Motion authorizing the submission of a Grant Application to the `Beaver County Community Development Block Grant (CDBG) FY 2024 Project Application for the removal of architectural barriers.

Roll Call Vote

Motion \_\_\_\_\_ Second \_\_\_\_\_

Angus \_\_\_\_\_ Molchen \_\_\_\_\_ DeBona \_\_\_\_\_ Mylan \_\_\_\_\_ Barlamas \_\_\_\_\_

- 2) A Motion authorizing the submission of a Grant pursuant to the COVID 19 ARPA PA Multi-Purpose Community Facilities Program.

Roll Call Vote

Motion \_\_\_\_\_ Second \_\_\_\_\_

Angus \_\_\_\_\_ Molchen \_\_\_\_\_ DeBona \_\_\_\_\_ Mylan \_\_\_\_\_ Barlamas \_\_\_\_\_

**PERSONNEL**

- 1) A Motion appointing the firm of Mark C Turnley CPA for the conduct of the 2023 DCED Audit at the rate of \$7000.00.

Roll Call Vote

Motion \_\_\_\_\_ Second \_\_\_\_\_

Molchen \_\_\_\_\_ Angus \_\_\_\_\_ Mylan \_\_\_\_\_ DeBona \_\_\_\_\_ Barlamas \_\_\_\_\_

- 2) A Motion appointing United Code Consultants as Zoning and Code Enforcement officer for Harmony Township at the rate of \$65.00 per hour and \$70.00 for Rental Inspections.

Roll Call Vote

Motion \_\_\_\_ Second \_\_\_\_

Angus \_\_\_\_ Mylan \_\_\_\_ DeBona \_\_\_\_ Molchen \_\_\_\_ Barlamas \_\_\_\_

- 3) A Motion authorizing the appointment of Lori Thompson as Treasurer of Harmony Township in accordance with the provisions of the 1<sup>st</sup> Class Township Code.

Roll Call Vote

Motion \_\_\_\_ Second \_\_\_\_

Mylan \_\_\_\_ DeBona \_\_\_\_ Molchen \_\_\_\_ Angus \_\_\_\_ Barlamas \_\_\_\_

## VI. REPORTS

A. Township Manager's Report. The Manager has submitted updates to the Board of Commissioners on a regular basis from the last meeting.

B. Consulting Engineer's Report. An Engineers Report for the month of January /February 2024 has been submitted.

C. Solicitor's Report. The Solicitor has entered her invoice for services and set forth the work performed for the month of February 2024.

## VII. ELECTED OFFICIALS REPORT

VIII. PUBLIC COMMENT. The Public is invited to comment on any item of interest.

*Manager Note: All individual comments and dialogue are limited to 5 minutes.*

## XI. ANNOUNCEMENTS.

The next regularly scheduled meeting of the Board of Commissioners are as follows:

Workshop Meeting: April 3<sup>rd</sup>, 2024 @6:00PM

Regular Meeting: April 17<sup>th</sup> 2024, 2024 @ 6:00Pm

Township Offices closed March 29<sup>th</sup> for Observance of Good Friday.

## X. ADJOURNMENT

Voice Vote.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time of Adjournment: \_\_\_\_\_