

**TOWNSHIP COMMISSIONERS MEETING MINUTES
DECEMBER 18TH 2024
6:00 PM**

- 1) The meeting this evening is a regularly scheduled Public Meeting and is accessible in person subject to the occupancy limits of the Township facility.
- 2) The Board of Commissioners held a Workshop Meeting on December 4th, 2024.
- 3) The Board of Commissioners held an Executive Session on December 4th, 2024, to discuss personnel matters.
- 4) The Board of Commissioners held an Executive Session on December 18th, 2024, for personnel matters.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Commissioners and Other Officials

Ms. Barlamas, President - Present

Mrs. Mylan, Vice President – Present

Mr. Angus, Commissioner - Present

Mr. Molchen, Commissioner - Present

Mrs. DeBona, Commissioner – Present

Mr. Garen Fedeles, Solicitor - Present

Mr. Villella, Manager - Present

Mr. Dan Barna, HRG Engineering - Present

Ms. Kristen Vasilakis, HRG Engineering - Present

Mr. Michael Thomas, Working Foreman – Absent

Chief Juan Villagomez, Police Chief – Present

Residents & Guests in Attendance

Angela & Keith Meyers – Woodland Road

Rosemary Schrum – Woodland Road

Fabiola Gergerich – Woodland Road

Public Comment - None

Manager Note: This Comment period is limited to Agenda Items only. All individual comments and dialogue are limited to 5 minutes.

Fabiola Gergerich – Questioned item #1 under the Consent Agenda regarding advertising meeting dates in the Beaver County Times. Will the Meeting Dates also be on the Township’s website. Connie Barlamas, Board President, said that the Meeting Dates will also be on the Township’s website.

Questioned the fact that the date of the Election on May 20th might be affected by the Building renovations of the Township Offices. Commissioner Barlamas said

that the date of the 20th is not final. Also, Garen Fedeles, Solicitor, said that the Election Board would get involved and notify all residents that would be affected the voting venue change.

I. APPROVAL OF MINUTES

Approval of the Minutes of the Regular Meeting of November 20th, 2024, as submitted.

Voice Vote-Motion Carried

Motion Debona Second Mylan

II. Approval of the following reports: The Township Manager is recommending the acceptance of the following Department Reports for the month of November/December 2024.

1. Code Enforcement Department Report
2. Road Department Report
2. Police Department Report
3. Sewage Department Report.
4. Tax Collector's Report as submitted November 2024.

Voice Vote – Motion Carried

Motion Molchen Second Debona

III. Approval of the Accounts Payable for the month of December 2024.

- A.) It is the recommendation of the Finance Committee approve the DECEMBER 2024 Accounts Payable in the total amount of \$471,579.29.

General Fund	\$ 132,446.93
2018 GO Bond Principal and Interest U.S. Bank	N/A
Health Insurance	\$ 32,764.03
Developers Escrow Fund	N/A
Liquid Fuels	\$ 14,854.24
Sewer Fund RUN 1896-1798	\$ 32,721.49
Police Pension Fund	N/A
2018 Capital Program Fund	\$ 258,792.60
TOTAL	\$ 471,579.29

*Health Insurance is for January 2025

Mgr. Note: \$258,792.60 are distributions from DCED Twp. Bldg. Renovation Grant and Beaver County ARPA Grant final Distribution

Mgr. Note: \$1900.00 due General Fund from Police Pension Fund Account

Mgr. Note: \$7,529.27 reimburse General Fund from Civic Contribution Funds

Roll Call Vote-Motion Carried

Motion Mylan Second Molchen

Molchen Absent Mylan Yes Angus Yes Barlamas Yes DeBona Yes

IV. CONSENT AGENDA

The matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board of Commissioners, that item must be removed from the consent agenda and considered separately.

1. Authorize the Township Manager to publish in the Beaver County Times the dates and times of Township Commissioner, Regular Meetings and Workshops, except for July 2025 which shall be cancelled, and the Regular Scheduled Meetings for the Harmony Township Municipal Authority and the Planning Commission.
2. Authorize an Agreement with the Beaver County Humane Society for the 2025 year at the rate of \$4,950.00 per year.
3. Recognizing the following Holidays for the year 2025 by the Commissioners and the date same will be observed:

New Years Day Observed Wednesday, January 1st, 2025

Good Friday Observed April 18, 2025

Memorial Day Observed Monday, May 26th, 2025

July 4th Observed Friday, July 4th, 2025

Labor Day Observed Monday, September 1st, 2025

General Election Day Tuesday, November 4th, 2025

Veterans Day Observed Thursday, November 27th, 2025

Thanksgiving Day Observed Thursday, November 27th, 2025

Day of Thanksgiving Friday, November 28th, 2025

Christmas Eve Observed Wednesday, December 24th, 2025

Christmas Day Observed, Thursday, December 25th, 2025

New Years Day Observed, Thursday, January 1, 2025

V. FINANCE

1. A Motion to adopt the 2025 Budgets, to include the General Fund, Liquid Fuels fund, and the Sewer Fund Budgets in the following Amounts:

	2024	2025
GENRAL FUND	\$ 2,667,868.00	2,702,794.00
LIQUID FUELD	\$ 136,846.00	142,346.00
SEWER FUND	\$ 973,272.00	1,189,002.00
TOTAL	\$ 3,777,986.00	4,034,142.00

*The difference between 2024 and 2025 is an increase of less than 1.25%

Roll Call Vote

Motion Molchen Second Angus

Molchen Absent Mylan Yes Angus Yes Barlamas Yes DeBona Yes

2. A Motion to authorize an Ordinance No. 451, establishing the rate of real estate tax for the 2025 year and levied on all real property within the Township subject taxation for the year 2025 and any years as follows until otherwise amended by the Board of Commissioners.

The total rate of tax shall be the sum of 4.836 mills on each dollar of assessed valuation, or the sum of 4.836 dollars on each one thousand dollars of assessed valuation.

For general purposes, the sum of 4.030 mills on each dollar of assessed valuation, and for debt purposes the sum of .806 mills on each dollar of assessed valuation.

Roll Call Vote

Motion Mylan Second DeBona

Molchen Yes Mylan Yes Angus Yes Barlamas Yes DeBona Yes

3. A Motion authorizing the Township Manager to satisfy the 2024 TAN Note to the First National Bank and further authorizing the distribution of TAN proceeds from the designated Money Market account to the FNB for loan settlement, and for all interest earned on said proceeds to be transferred to the General Fund Money Market Account.

Roll Call Vote

Motion Angus Second Mylan

Molchen Yes Mylan Yes Angus Yes Barlamas Yes DeBona Yes

A) PUBLIC SAFETY

1. A Motion to accept the bid of \$9,100.00 from the Midland Volunteer Fire Department for the 2012 Tahoe.

Roll Call Vote

Motion DeBona Second Molchen

Molchen Yes Mylan Yes Angus Yes Barlamas Yes DeBona Yes

B) PERSONNEL

1. Consistent with past practice, a Motion authorizing paid Holiday time off for all workdays for the Township Manager, Executive Assistant and Part Time Cleanerr for the period of Thursday, December 26th through Wednesday, January 1st, 2025.

Roll Call Vote

Motion DeBona Second Mylan

Molchen Yes Mylan Yes Angus Yes Barlamas Yes DeBona Yes

C) REPORTS

- A. Township Manager's Report. The Manager has submitted updates to the Board of Commissioners on a regular basis from the last meeting. The Manager mentioned that 2024 had some problems but he is looking forward to a better 2025. He mentioned that the Sanitary Sewers will be a possible project for 2025.
- B. Consulting Engineer's Report. An Engineers Report for the month of November/December 2024 has been submitted. Dan Barna, HRG Engineer, talked about the LSA Grant which was submitted and that there is a Grant opportunity sponsored by Congressman Delusio's office specifically regarding Landslides. HRG will be discussing all Grant opportunities in 2025 with the Commissioners and the Manager.
- C. Solicitor's Report. The Solicitor has entered her invoice for services and set forth the work performed for the Month of November/December 2024. There were no comments made by the Solicitor. He had no further comments.

VI. ELECTED OFFICIALS' REPORT

1. Commissioner Molchen wished everyone a Merry Christmas. He thanked everyone who volunteered and donated to the "Shop with a Cop" program and also who helped and participated in Winter Fest.

2. Commissioner Mylan wished everyone a Merry Christmas. She mentioned that January will be the month that the Board starts to make plans for the year.
3. Commissioner DeBona thanked President Barlamas for all the work she has done for the Township. She also wished everyone a Merry Christmas.
4. President, Constance Barlamas, expressed her happiness to see the end of 2024. She thanked all the Board Members and the Township staff for all their hard work and dedication to the Township. She also wished everyone a very Merry Christmas.
5. Chief, Juan Villagomez, thanked everyone who volunteered for the “Shop with a Cop” program. The event went really well. The program helped 32 families and 81 Children.
6. Mike Thomas, Public Works Foreman, hopes that there will be less issues in 2025.

VII. PUBLIC COMMENT

The Public is invited to comment on any item of interest. *Manager Note: All individual comments and dialogue are limited to 5 minutes.*

Fabiola Gergerich

Mentioned that everyone involved did a tremendous job on Woodland Road. Congratulations for receiving the Grant money. She asked if there was a Park Plan created yet. President Barlamas said that the Board is working with HRG to create the plan. Hopefully the Grant will be approved for the Tennis Courts so that project can start in 2025. Regarding the website will there be a spreadsheet on the website for the residents to view the Roads and Park plans. President Barlamas said that once the plans are finalized they will be made available on the website. Tax information will not be available until January 2025.

Angela Meyers

She thank the whole Board for everything they did to complete the Woodland Road Landslide project before winter. Also, she mentioned she and her husband had a great time helping the families involved with the Shop with a Cop program. She wished everyone a very Merry Christmas. available until January 2025.

XI. ANNOUNCEMENTS

The Township Community Day Event held November 30, 2024 was a great success. A little cold but enthusiasm was high and indoor events kept people busy and warm. Thanks Mr. and Mrs. Clause and all those who contributed, attended and participated in the event. Thank you all for your continued support and assistance.

Harmony Township Police, the Harmony Township Vol. Fire Department and Shop N Save sponsored “Shop with Cops”. The program has moved from Harmony Township to other communities whose representatives supported the Township program on Saturday, December 14th. The program was expanded to help over 30 families this year and provide toys as well. Harmony Township Officers supported the Economy Borough Police at their Shop with a Cop Program on Wednesday, December 18, 2024. The Harmony Township Commissioners would like to send a special thank you to all those who contributed and helped with donations and getting toys.

Thank you to the Safran Shop N Save team who work hard to make this community event a success.

**The next regularly scheduled meeting of the Board of Commissioners is as Follows: Workshop Meeting, January 8, 2025 @ 6Pm.
Regular Meeting, January 15, 2025 @ 6Pm.**

The Township Building will be closed on Tuesday, December 24, 2024 thru January 1, 2025, in recognition of the Christmas Holiday. The Township Building will be open to the Public on Thursday, January 2, 2025.

The Board of Commissioners wishes all a safe and happy holiday season!

X. ADJOURNMENT

Voice Vote – Motion Carried.

Motion Molchen Second Angus Time of Adjournment: 6:35 PM